We are REALLY excited for Summer camp this year! Our camp features fun, enriching opportunities, and a variety of experiences. We offer options and while we encourage campers to experience as much as they can, the individual needs and interests of the kids is always the first priority. Through fun games and interactive play, we will provide the opportunity for children to build meaningful relationships while expanding his or her social skills. We believe that the more social skills children develop, the more confident they will be in handling a variety of every day social situations in his or her future. Looking forward to a great summer! -The BGC Staff.

**Camp Includes:** One Camp T-Shirt * Fun Club Events * 2 Daily Snacks * Daily Group/Team Games *Technology/Computer Activities *Daily Reading - 15 mins * Arts & Crafts * STEM Activities (Science, Technology, Engineering and Mathematics) to aid against summer learning loss.

**Care Available:** Monday - Friday, 6am to 6pm

**Camp Program Hours:** 10am to 5pm

**Camp Weeks:** June 22nd - September 4th - 11 weeks

**Eligibility:** Kindergarten - 8th grade (camp groups formed by ages)

**Cost:** Full Time: 5 days per week $175  
Part time: 3 Days per week $135

Must have Current 2020 Membership - $30.00
CLUB POLICIES & PROCEDURES

VERIFICATION OF LEGAL CUSTODY: We must have a copy of the court order recognizing the parent who has legal custody of the child, as well as visitation schedules. Otherwise we have no choice except to release the child to his/her parent.

MEDICATION AUTHORIZATION FORM: The medication authorization form must be completed if medication is needed during summer camp and childcare hours.

HEALTH: If a child becomes ill during the day and not able to participate in regular activities, the parents/guardians will be contacted immediately for pickup. Allergy related and common cold symptoms do not require that the child be excluded from care. If any of the following conditions are present, it is required that children be excluded from care at the club. Children may return to the club when they are free of symptoms without medication for 24 hours:

- Vomiting
- Diarrhea
- Difficulty in breathing - wheezing or persistent cough
- Fever (100.5°F or higher)
- Sore Throat or trouble swallowing
- Infected skin or eyes

ELECTRONIC DEVICES & TOYS FROM HOME: Are NOT allowed to be brought to the club. This includes all: Gaming Systems, Cell Phones, Tablets, Toys and Cards.

CODE RED DAYS: On code red days, strenuous activity will be reduced, activities will be rotated to dress indoor/outdoor/shade, and we will increase water breaks. Please remember to dress children in light weight, light colored clothing.

BEHAVIORAL MANAGEMENT PLAN: Is included for your review. We give 3 verbal warnings, loss of privilege and/or a “cool down” period, then an Incident Report will be filled out. The Incident Report must be reviewed with the parent and the parent is required to sign it. If 2 Incident Reports are written within a 1 week period, we will set up a parent conference.

INAPPROPRIATE INCIDENT/BEHAVIOR: A child who is involved in any type of behavior that is determined by the Camp Director to be conduct unacceptable for a child attending The Lake Stevens Boys & Girls Summer Camp Program can be suspended or dismissed. The length of the suspension, which can range from 1 to 5 days.

INTOXICATION POLICY: If a parent/guardian or emergency contact who appears to be intoxicated arrives at the club to pick up a child, we will not release the child. The Director will offer to call a relative or friend to pick up the parent and child, offer to call a cab. Inform the parent that if he/she chooses to drive with or without the child, we will inform the police.
ABUSE/NEGLECT/MANDATED REPORTING: In accordance with Federal and State laws, any Boys & Girls Club employee working directly with children is required to report evidence of child neglect or abuse to individual state childcare licensing agencies and/or law enforcement officials.


PERSONAL BELONGINGS (Coat, Back Pack, Lunch Sack) All items need to be labeled with your child’s name.

LOST & FOUND: Should be checked daily. If your child’s personal belongings are properly labeled, we will not donate them at the end of the month to a local charity.

LUNCHES & SNACKS: We will be providing a daily snack for your child at 10:00 a.m. and at 3:00 p.m. Lunch will be eaten around noon and you must provide a sack lunch for your child on a daily basis. We have many outings scheduled and WILL NOT have access to a microwave or refrigerator.

PAYMENT PROCEDURE: In order to keep camp fees low, and to offer quality programs. Camp fees will be pre-paid and set up to automatically withdrawal with a debit or credit card. Payment options will be to pay: Weekly, Bi-weekly or Monthly.

SIGN IN/SIGN OUT REQUIREMENTS: All of our members must be signed in and out by an adult. Any adult who will be picking up your child needs to be listed on the pick up list on your child’s registration. We use the sign in/out sheets to double check our attendance during the day. Please advise anyone picking up your child that we will ask for picture identification from any person our staff is not familiar with. We will not release your child to anyone not listed on the pick up list or who is not carrying valid picture identification.

PARENTS PLEASE TAKE NOTE: The club closes promptly at 6:00pm. The fee is $5.00 per minute, per child. Excessive lateness could result in dismissal from camp program.

GENERAL DAILY ACTIVITY SCHEDULE:

- 6:00 - 10:00: Club Amenities - Free Time
- 10:00 - 10:15: Snack Time
- 10:15 - 11:30: Arts & Crafts
- 11:30 - 12:00: Clean Up - Wash Hands
- 12:00 - 1:00: Lunch Time
- 1:00 - 1:15: Club Reading Time
- 1:15 - 3:00: Gym/Outside Games
- 3:00 - 3:15: Snack Time
- 4:00 - 5:00: Group Options/Activities
- 5:00 - 6:00: Club Amenities - Free Time
BGC Behavior Management Policy

**Philosophy:** The Boys and Girls Club Staff respect children as people with unique feelings, values, and needs. We believe that positive reinforcement and behavior modification through consequences are effective methods of dealing with behavior issues.

**Rules:** There is really only one rule and we feel it covers everything: RESPECT.

- **Respect Staff:** Listen and follow directions.
- **Respect the Club:** Take care of equipment and property.
- **Respect club members & guests:** Be kind and friendly and treat others as you would want to be treated.
- **Respect Yourself:** Take care of yourself and your belongings and be a good example.

**Behavior Management Procedures:** Positive verbal recognition and rewards, as well as modeling good behavior, will be used to reinforce expectations. The following steps will be taken in the event of a behavior problem:

1. **Reasoning:** Child and staff will communicate and problem solve to come up with a solution to the problem.

2. **Loss of Privilege:** Child may be removed from the activity for a short period of time and will be redirected to a new activity or given time to cool down.

3. **Think and Writes:** If reasoning and cool downs have failed, or when the child has had 3 consecutive warnings, the child will be asked to do a think and write. The child will document which Respect Rule they have broken and will have a chance to decide how they may avoid breaking the rule again in the future. Parents will be notified when a child has done a Think and Write.

4. **Parent Conference:** An informal parent conference will be held when repeated problems occur or when a behavior is dangerous to the child, staff, or others.

5. **Suspension/ Dismissal:** If the agreements made during the parent conference are not met and behavior issues continue, another meeting will be held to discuss whether or not this is the right program for your child. At this time, a suspension may be required.

Parents and youth should be aware that there are certain behaviors that can not and **WILL NOT BE TOLERATED** and will result in immediate suspension or dismissal from the program. Such behaviors include violent behavior, threats, vandalism, theft, and any other activity that puts the child or others in danger. If a parent can not be reached or if the situation escalates, we may be forced to call the police. Parents will be required to pay for any damages that result in such a case.

If you have any questions about these policies, please feel free to contact the following Director's: Mike Wetmore or Alicia Landre @ 425-377-0250.
Lake Stevens Boys & Girls Club
Wish List

Art Supplies
- Butcher Paper
- Colored Pencils
- Pencils
- Crayons
- Markers
- Card Stock
- Oil Pastels
- Foam Cut Outs
- Paint
- Glue Guns/Sticks
- Beads
- Tempura Paints
- Tissue paper
- Construction Paper
- Coloring Books
- Scissors
- Paint Brushes
- Water Colors
- Face Paint
- Bulletin Borders

Sports/Games
- Ice Packs
- Band-Aids
- Kick Balls
- Jump Ropes
- Hula Hoops
- Board Games
- Lego’s
- Volleyballs
- Basketball
- Gator Skin Balls
- Pool Sticks
- Ping Pong Balls
- Paddles
- Foosballs
- Building Blocks
- Playground Balls
- Barbie’s

Office Supplies
- Copy Paper
- White Out
- Post Its
- Dry Erase Markers
- Binders
- Window Markers
- Ball Point Pens
- Batteries

"Big" Wishes
Love Sacks (IXL bean bags)
Office Chairs
Portable PA System
Bouncy House
Podium
Storage Cabinet
Silverware
- Microwave
- Kitchen Tools & Gadgets
- Serving Trays & Accessories
- Large Tupperware Bowls
- Monetary Endorsements
- Boom Box
- Stock Pot & Pans