

Arlington Boys & Girls Club

18513 59th Ave NE | Arlington, WA 98223 Phone: (360) 435-4442 www.bgcsc.org

Arlington Boys & Girls Club

BEFORE & AFTER SCHOOL CHILDCARE



The Boys & Girls Club mission is to enable all young people, especially those who need us most, to reach their full potential as productive, caring, responsible citizens. Our programs reduce learning loss, help youth develop healthy lifestyles, and teach good character and citizenship. Join in on the fun!

HOURS OF OPERATION:

Before school: 6:00 - 9:00 AM • After school: 3:00 - 6:00 PM

ACTIVITIES:

Arts & Crafts • Technology • Homework program • Leadership programs

Nutrition and cooking • Games & physical activities

SCHOOL SITES:

Presidents Elementary • Lakewood Elementary (pending)

FULL & HALF DAY FEES:*

BEFORE SCHOOL: \$320/MONTH

AFTER SCHOOL: \$360/MONTH

BEFORE & AFTER SCHOOL: \$550/MONTH

NON-SCHOOL DAY RATE: \$50/DAY

* 4-5 days per week

For more information contact Kym Gallo, Program Director (kgallo@bgcsc.org), Shanna Ovenell, Site Director (sovenell@bgcsc.org), or Mike Davis, Teen Director (mdavis@bgcsc.org)





Fall 2022 Before & After School Childcare Registration

Please indicate which program your child will use:

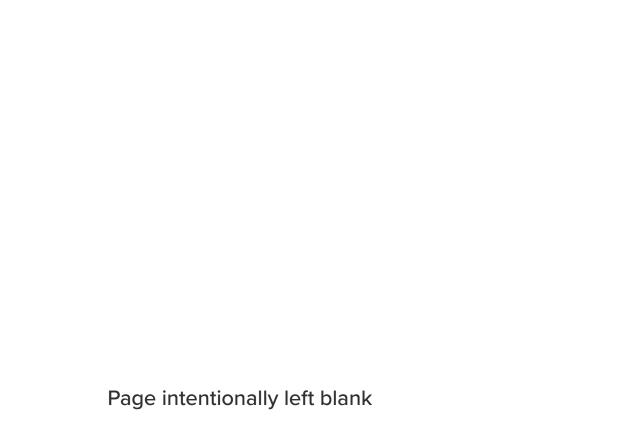
Before School (\$320/month):		fore & After School (\$550/month):
Presidents Elemer	ntary Lakewood Elementary	The Villas
Child's First Name:	Last	Gender:
Age: Birth date: Sch	ool:	Grade:
Address:	City:	Zip:
Home Phone:	Child lives with (check all that ap	ply): Mother 🗌 🛮 Father 🔲 Guardiar
Mother's Name/Guardian 1:	Cell Phone:	Work Phone:
Email:		
-ather's Name/Guardian 2:	Cell Phone:	Work Phone:
Email:		
needed decisions and my child may be rele Name: Phone:	Address:	
?) Name:	Address:	
Phone:		
Phone:Phone:	Relationship: Address:	
ist any, who by court order may not pick up	your child. Copies of court order MUST be	given to Club when registering your cl
ame:	Relationship:	
ourt Order received: Date:	By (print staff name):	Expiration:
ledical Information:		
hild's Physician:	F	Phone:
ate of child's last physical:	Date of Last Tetanus	s Shot:
entist:	Phone:	Date of last exam:
Parent Signature:		Date:
Date paid:	Receipt number: T	ype:

Annual Membership Registration Form



Any information requested is for our records and for the funding we receive. The answers you provide will be kept completely confidential. Your cooperation in providing this information is both appreciated and necessary. **ALL FIELDS ARE REQUIRED**. Please make sure to fill out this form in its entirety.

Child's Information					
Name:					
School:				ed School Lunch: Y	'es
Ethnicity/Race: African American			_ Pacific Islander		
Multi-Racial Other Also His	spanic/Latino: Yes 🔝	No 🔲			
Primary Parent/Guardian Informa	ition				
Name:					
Address:		•			•
Phone:	Cell:	E-mail:			
Place of Employment:					
/eteran or active member of the U.S. N	1ilitary? Yes□ No□	Branch:	Dates of	Service:	to
Other Parent/Guardian Information	on				
Name:				_ Gender:	
Address:		City	:	_ State: Z	ip:
Phone:	Cell:	E-mail:			
Place of Employment:					
Veteran or active member of the U.S. N	1ilitary? Yes 🗌 No 🗌	Branch:	Dates of	Service:	_to
Household Information					
Household Size: Household	Type: Both parents	Single Parent (Mother)	Single Parent (Father)	randnarents 🗆	Guardian/Othor
iouseriola Size Tiouseriola	Type. Don't parents				
	T #16 601 #10 70	A10 701 A00 75			
•					
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Family Annual Income: \$0 to \$16,600 \$24,101 to \$25,750 \$25,751 to \$27 \$37,351 to \$40,100 \$40,101 to \$4	7,400 \(\text{ \text{\$\superscript{\superscript{\superscript	\$27,650 \$27,651 to \$45,650 \$45,651	\$31,100 \$31,101 to \$34,550 [to \$48,120 \$48,121 to \$51,42	\$34,551 to \$3 0 \$51,421 to \$	57,350 554,780
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Parent Authorization & Medical Form

Child's First Name:	Last	Gender: M F
Age: Birth date: School: _		Grade:
Address:	City:	Zip:
Home Phone:	Child lives with (check all that ap	ply): Mother Father Guardian
Mother's Name/Guardian 1:	Cell Phone:	Work Phone:
Father's Name/Guardian 2:	Cell Phone:	Work Phone:
In case of an emergency and I cannot be reached needed decisions and my child may be released. 1) Name: Phone: Phone: Phone: Phone: Phone:	to them: Address: Relationship: Address: Relationship: Address:	
List others (in addition to parents and emergency 1) Name: Phone: Phone: Name: Phone: Phone:	Address: Address: Address: Address: Relationship: Address: Address:	
List any, who by court order may not pick up your Name: Court Order received: Date:	Relationshi	pe given to Club when registering your child. p: Expiration:
Medical Information		
Child's Physician:		Phone:
Date of child's last physical:		us Shot:
Dentist:		
· · · · ·		



Parent Authorization & Medical Form

Special Accommodations: Is your child subject to any of the following:	
Special Diet A.D.H.D. Behavior Disorder Homesickness Asthma Bleeding Autism Clotting Disorder Autism	Other
Allergies: Is your child allergic to any of the following:	
Bee Sting Peanuts Medication Treatment for the allergic reaction	Food
Medications: Will your child need to take any medications while at the Boys & Girl	ls Club?
No: Yes: If yes, there are other forms to be completed	
List medication names:	
Note: Children who regularly take medication during the school year should conta Boys & Girls Club. Non-school days and spring, summer, and winter breaks are no their regular medication.	
ALL medications must be given to the director. Children MAY NOT self-administer medications! Medication needs to be in the prescription bottle (e.g., not in a Zipla reach of other children.	-
Sun Screen: During hot weather, may sunscreen be applied to your child? Yes	No If yes, complete authorization form
Hand Sanitizer: May hand sanitizer be used by your child? Yes No If yes	s, complete authorization form
Swimming: Does your child have any swimming restrictions? No \square Yes (explain):
Please mark your child's swimming abilities/experience on a scale of 1-10 with 10 be your child's swimming needs: (most public swimming parks/facilities require the "deep-end." To enter the "deep-end" we will have your child take the swim te	uire that children take a swim test in order to swim
Authorizations:	
I give my permission for my child to participate in Club sponsored activities such as that my child will be transported by Club vans operated by Boys & Girls Club emplo operated by a private company. I also give my permission for the Boys & Girls Club activities in future promotional purposes. I understand that the Boys & Girls Club do with club members outside of Club sponsored activities and events.	yees, public transportation, or by a charted bus to use pictures of my child participating in Club
In addition, I hereby give permission for my child to receive emergency medical treat qualified Boys & Girls Club staff member. I also give my permission for my child to be car personnel, and/or transported to an emergency center for treatment. In the ever consent to medical, surgical, and hospital care treatment and procedures to be perfected by the Boys & Girls Club, when deemed immediately necessary or advisable I waive my right of informed consent to such treatment.	e transported by ambulance, treated by aid ent I cannot be reached, I further authorize and formed by a licensed physician or hospital,
I am the parent or legal guardian of the above named child and I have the authority	to authorize such activities and actions.
Parent/Legal Guardian:	Date: _

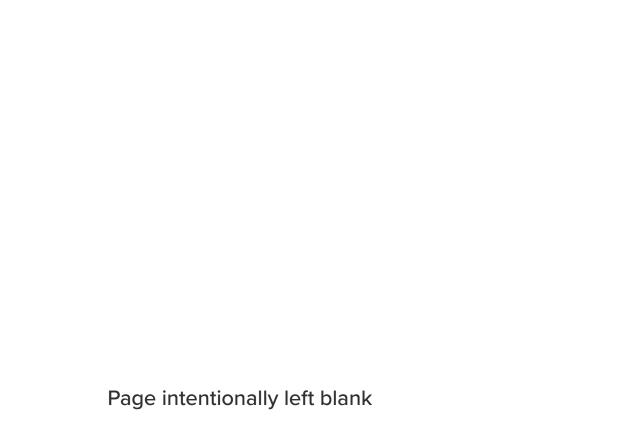


Parent Signature: ___



As the parent who has enrolled my child into the Boys & Girls Club, I understand biological or adoptive parent may make additions to this form, including the pick list, and may make decisions for the child. This does not include those with a coustraining order.	up authorization
Child's Name:	
Parent Signature: Date:	:
Custody Issues	
While we understand that parenting plans and custody issues are very important the Boys & Girls Clubs of Snohomish County is not a party to any custody orders able to enforce parenting plans.	
Unless there is a current court issued restraining order on file at the Club, both paup the child, regardless of the custody agreement. Disagreements between pare addressed off site. Please make sure that you have clearly established expectation parents.	nts must be
We do honor restraining orders and protection orders if provided to us and will enemorement if needed.	nlist help from lav
Please sign statement 1 or 2 below:	
1) There is no restraining order regarding my child or children.	
Parent Signature: Date	e:
2) Yes, there is a restraining order regarding my child or children and I will bring Club before the children may begin attending.	a copy to the

_____ Date: ___





Certificate of Immunization Status (CIS)

Reviewed by:

Signed COE on File? \square Yes \square No

Please print. See back for instructions on how to fill out this form or get it printed from the Washington State Immunization Information System.

Child's Last Name:	First Name:	Middle Initial:	Birthdate (MM/DD/YYYY):
I give permission to my child's school/child care to add immunization informatio Immunization Information System to help the school maintain my child's record.	give permission to my child's school/child care to add immunization information into the mnunization Information System to help the school maintain my child's record.	Conditional Status Only: I acknowled conditional status. For my child to ren of immunization by established deadli	Conditional Status Only: I acknowledge that my child is entering school/child care in conditional status. For my child to remain in school, I must provide required documentation of immunization by established deadlines. See back for guidance on conditional status.
×		×	
Parent/Guardian Signature	Date	Parent/Guardian Signature Req	Signature Required if Starting in Conditional Status Date
▲ Required for School • Required Child Care/Preschool	hool MM/DD/YY MM/DD/YY MM/DD/YY	MM/DD/YY MM/DD/YY MM/DD/YY	
R	Required Vaccines for School or Child Care Entry	try	(Health care provider use only)
• ▲ DTaP (Diphtheria, Tetanus, Pertussis)			If the child named in this CIS has a history of varicella (chickennox) disease or can show
▲ Tdap (Tetanus, Diphtheria, Pertussis) (grade 7+)	e 7+)		immunity by blood test (titer), it must be veri-
• ▲ DT or Td (Tetanus, Diphtheria)			ווכם טאַ מ ווכמונו כמוכ פוטאוטבו.
• ▲ Hepatitis B			I certify that the child named on this CIS has:
• Hib (Haemophilus influenzae type b)			disease.
ullet A IPV (Polio) (any combination of IPV/OPV)			☐ Laboratory evidence of immunity (titer) to disease(s) marked below.
◆ A OPV (Polio)			☐ Diphtheria ☐ Hepatitis A ☐ Hepatitis B
• ▲ MMR (Measles, Mumps, Rubella)			Measles
• PCV/PPSV (Pneumococcal)			I INCASICS
 ▲ Varicella (Chickenpox) ☐ History of disease verified by IIS 			□Polio (all 3 serotypes must show immunity)
Recommend	Recommended Vaccines (Not Required for School or Child Care Entry)	d Care Entry)	
COVID-19			*
Flu (Influenza)			
Hepatitis A			Licensed Health Care Provider Signature Date
HPV (Human Papillomavirus)			
MCV/MPSV (Meningococcal Disease types A, C,	W, Y)		V
MenB (Meningococcal Disease type B)			Printed Name
Rotavirus			I IIIIIVA I MAIIIV
I certify that the information provided on this form is correct and verifiable.	Health Care Provider or School Official Name: Signature: The medical immunication records must be attached to this document.	Sign	Signature: Date:

If verified by school or child care staff the medical immunization records must be attached to this document.

Instructions for completing the Certificate of Immunization Status (CIS): Print the from the Immunization Information System (IIS) or fill it in by hand.

To print with the immunization information filled in:

Ask if your health care provider's office enters immunizations into the WA Immunization Information System (Washington's statewide registry). If they do, ask them to print the CIS from the IIS and your child's immunization information will fill in automatically. You can also print a CIS at home by signing up and logging into MyIR at https://wa.myir.net. If your provider doesn't use the IIS, email or call the Department of Health to get a copy of your child's CIS: waiisrecords@doh.wa.gov or 1-866-397-0337.

To fill out the form by hand:

- 1. Print your child's name and birthdate, and sign your name where indicated on page one.
 2. Write the date of each vaccine dose received in the date columns (as MM/DD/YY). If your child receives a combination vaccine (one shot that protects against several diseases), use the Reference Guides below to record each vaccine correctly. For example, record Pediarix under Diphtheria, Tetanus, Pertussis as DTaP, Hepatitis B as Hep B, and Polio as IPV.
 3. If your child had chickenpox (varicella) disease and not the vaccine, a health care provider must verify chickenpox disease to meet school requirements.
- If your health care provider can verify that your child had chickenpox, ask your provider to check the box in the Documentation of Disease Immunity section and sign the form
- If school staff access the IIS and see verification that your child had chickenpox, they will check the box under Varicella in the vaccines section.
- 4. If your child can show positive immunity by blood test (titer), have your health care provider check the boxes for the appropriate disease in the Documentation of Disease Immunity section, and sign and date the form. You must provide lab reports with this CIS.

 5. Provide proof of medically verified records, following the guidelines below.

Acceptable Medical Records
All vaccination records must be medically verified. Examples include:

- A Certificate of Immunization Status (CIS) form printed with the vaccination dates from the Washington State Immunization Information System (IIS), MyIR, or another state's IIS
- A completed hardcopy CIS with a health care provider validation signature.
- A completed hardcopy CIS with attached vaccination records printed from a health care provider's electronic health record with a health care provider signature or stamp. The school administrator, nurse, or designee must verify the dates on the CIS have been accurately transcribed and provide a signature on the form.

Conditional Status

Children can enter and stay in school or child care in conditional status if they are catching up on required vaccines for school or child care entry. (Vaccine series doses are spread out among minimum intervals, so some children may have to wait a period of time before finishing their vaccinations. This means they may enter school while waiting for their next required vaccine dose). To enter school or child care in conditional status, a child must have all the vaccine doses they are eligible to receive before starting school or child care.

catching up on multiple vaccines, conditional status continues in a similar manner until all of the required vaccines are complete. Students in conditional status may remain in school while waiting for the minimum valid date of the next vaccine dose plus another 30 days time to turn in documentation of vaccination. If a student is

documentation includes evidence of immunity to the disease in question, medical records showing vaccination, or a completed certificate of exemption (COE) form If the 30-day conditional period expires and documentation has not been given to the school or child care, then the student must be excluded from further attendance, per RCW 28A.210.120. Valid

Reference guide for vaccine trade names in alphabetical order For updated list, visit https://www.cdc.gov/vaccines/terms/usvaccines.html

		Нер В	Recombivax HB	MPSV4	Menomune	9vHPV	Gardasil 9	Нер В	Engerix-B
Varicella	Varivax	MMR + Varicella	ProQuad	MCV or MCV4	Menactra	4vHPV	Gardasil	DTaP	Daptacel
Нер А	Vaqta	PCV	Prevnar	DTaP + IPV	Kinrix	Flu	Fluzone	2vHPV	Cervarix
Hep A + Hep B	Twinrix	PPSV	Pneumovax	DTaP	Infanrix	Flu	Fluvirin	Tdap	Boostrix
MenB	Trumenba	DTaP + Hib +IPV	Pentacel	IPV	Ipol	Flu	FluMist	MenB	Bexsero
Td	Tenivac	Hib	PedvaxHIB	Hib	HibTITER	Flu	FluLaval	Flu	Afluria
Rotavirus (PV5)	RotaTeq	DTaP + Hep B + IPV RotaTeq	Pediarix	Hib	Hiberix	Flu	Flucelvax	Tdap	Adacel
Rotavirus (RV1)	Rotarix	Meningococcal	Menveo	Нер А	Havrix	Flu	Fluarix	Hib	ActHIB
Vaccine	Trade Name	Vaccine	Trade Name	Vaccine	Trade Name	Vaccine	Trade Name	Vaccine	Trade Name



Washington State Department of Health Certificate of Exemption—Personal/Religious For School, Child Care, and Preschool Immunization Requirements

1889		and Freschool infinitionization is	•
Child's Last Name:	First Name:	Middle Initial:	Birthdate (MM/DD/YYYY):
child's school and/or child care which the vaccination offers pr an outbreak of the disease that	protection. An exempted child/student at they have not been fully vaccinated gs. Immunization is one of the best wa	from a vaccination is considere t may be excluded from schoo l against. Vaccine-preventable	ed at risk for the disease or diseases for oll or child care settings and activities during diseases still exist, and can spread quickly
Personal/Philosophic	al or Religious Exemption		
I am exempting my child from	the requirement my child be vaccinat the vaccinations you wish to exempt		ase(s) to attend school or child care.
PERSONAL/PHILO	OSOPHICAL EXEMPTION*		
☐ Diphtheria	☐ Hepatitis B	□ Hib	☐ Pneumococcal
□ Polio	☐ Pertussis (whooping cough)	☐ Tetanus	☐ Varicella (chickenpox)
*Measles, mumps, or rubel	lla may not be exempted for personal/phi	ilosophical reasons per state law	<u></u>
RELIGIOUS EXEM	PTION		
☐ Diphtheria	☐ Hepatitis B	□ Hib	☐ Pneumococcal
	☐ Pertussis (whooping cough)	☐ Tetanus	☐ Varicella (chickenpox)
☐ Measles	☐ Mumps	☐ Rubella	La variocità (cincicep.s)
Parent/Guardian Decl	·		
information on this form is com X			
Parent/Guardian Name (print)	Paren	nt/Guardian Signature	Date
			ition for exempting their child. I certify I
Licensed Health Care Practition	ner Name (print) Licensed Heal	Ith Care Practitioner Signature	e Date
│ □ MD □ ND □ DO □ AI		_	
	you belong to a church or religion that vaccinations but the beliefs or teaching		al treatment. Use the section above if you llow for your child to be treated by medical
Parent/Guardian Dec			
I am the parent or legal guardi health care practitioners to giv	lian of the above-named child. I affirm ve medical treatment to my child. I hav ny child may be excluded from their so	ive been told if an outbreak of	r religion whose teaching does not allow f vaccine-preventable disease occurs for ration of the outbreak. The information on
A Parent/Guardian Name (print)	Parer		Data
Parent/Guardian Name (print)	raten	nt/Guardian Signature	Date



Certificate of Exemption—Medical For School, Child Care, and Preschool Immunization Requirements

Child's Last Name	: First	: Name:	Middle Initial:	Birthdate (MM/DD/YYYY):
specific vaccination i by the parent/guard	s not advisable for t ian. An exempted c	the child for medical reas hild/student may be excl	ons. This form must be couded from school or child	when a health care practitioner has determined ompleted by a health care practitioner and signe care during an outbreak of the disease they hav quickly in school and child care settings.
in their judgment, t contraindicated, the by reviewing Adviso Prevention publicat can be found at: wv	tioner may grant a in the vaccine is not addeduced to the control of the control	visable for the child. Whered to have the vaccine (Inmunization Practices (Aline Contraindications and the medical exemption of the medical exemption in the medical exempt	en it is determined that the RCW 28A.210.090). Provice CIP) recommendations via defections," or the materal-recs/contraindications.	f the Washington State Board of Health only if his particular vaccine is no longer ders can find guidance on medical exemptions a the Centers for Disease Control and nufacturer's package insert. The ACIP guide ons.html.
Disease	Not Exempt	Permanent Exempt	Temporary Exempt	Expiration Date for Temporary Medical
Diphtheria				Expiration Bate for Temporary Medical
Hepatitis B				
Hib				
Measles				
Mumps				
Pertussis				
Pneumococcal				
Polio				
Rubella				
Tetanus				
Varicella				
immunizations with licensed in Washing	nation for the diseas the parent/legal gu ton State, and the i	e(s) checked above is/ar lardian as a condition for nformation provided on		ild. I have discussed the benefits and risks of ertify I am a qualified MD, ND, DO, ARNP or PA correct.
X Licensed Health Car	e Practitioner Name	e (print) Licensed	Health Care Practitioner S	Signature Date
			License #	
Parent/Guard I have discussed the told if an outbreak of	ian Declaration benefits and risks of vaccine-preventa	on of immunizations with th ble disease occurs for wh	e health care practitioner	granting this medical exemption. I have been , my child may be excluded from their school or
X				
Parent/Guardian Na	ame (print)	F	Parent/Guardian Signature	Date





Childhood Health History

Today's Date:			
Child's Name:		Birth date:	Gender:
Child's Health History			
Name of Doctor/Clinic:			
City/State:		Phone:	
Were there any significant problems during pregnancy	or birth?		
No Yes (explain):			
Has your child had surgery or been hospitalized?			
☐ No ☐ Yes (explain):			
Date last seen by a healthcare provider (for reasons ot	her than in	nmunizations):	
Medication			
Does your child take medication on a regular basis?	No [Yes, reason:	
Name of medication(s), dosage and when taken:			
Has your child had any of the following?			
Asthma	□No	Yes, reason:	
Other breathing problems	□No	Yes, reason:	
Seizures or other neurological problems	□No	Yes, reason:	
Heart or other cardiovascular problems	□No	Yes, reason:	
Bladder or urinary tract problems	□No	Yes, reason:	
Bowel or other GI problems	□No	Yes, reason:	
Bone or joint problems	□No	Yes, reason:	
Eczema or skin problems	□No	Yes, reason:	
Frequent ear infections or tubes	□No	Yes, reason:	
Other ear, nose or throat problems	□No	Yes, reason:	
Tuberculosis exposure	□No	Yes, reason:	
Chicken Pox or vaccination for such	□No	Yes, reason:	
Diabetes or other endocrine problems	□No	Yes, reason:	
Injury or abuse	□No	Yes, reason:	
Car sickness	□No	Yes, reason:	
Other (describe)::			





Childhood Health History

Nutrition History

	? (Note: use the allergy chart on the next page to list any allergi	es to lood of diffik)	
Yes (list below	v): No (skip to next question)		
Name of food/drink:	Cultural Religious Persor	nal Medical/descri	be:
Name of food/drink:	Cultural Religious Persor	nal Medical/descri	be:
Name of food/drink:	Cultural Religious Persor	nal Medical/descri	be:
Name of food/drink:	Cultural Religious Person	nal Medical/descri	be:
Does your child have	re any problems with chewing or swallowing? No Ye	es, reason:	
Check the box if you	u have concerns about your child's: Eating Habits He	eight Weight	
Describe:			
Alloray History			
Allergy History			
Yes (complete of	re allergies or reactions (including intolerances) to food, medicir chart below) \qquad \qquad \text{No (skip to dental history)}	ne, insects, animals or	other substances?*
		la 🗆 Vaa	
Do you keep epinep	ohrine (epi-pen) available at home for your child's allergy?	_	
Food/allergy	Child's reaction and/or symptoms	Potential Severe Reaction?	Doctor/date of diagnosis
		h Yes No	
	HIves Wheezing Runny nose Shortness of breat	h Yes No	
	HIves Wheezing Runny nose Shortness of breat	h Yes No	
	HIves Wheezing Runny nose Shortness of breat	h Yes No	
	HIves Wheezing Runny nose Shortness of breat	h Yes No	
	HIves Wheezing Runny nose Shortness of breat	h Yes No	
* If the allergy has th care plan should be	ne potential to be severe, the child's health care provider should completed.	d complete a medica	l statement and an allergy
Dental History			
Dentist Name:	Date last seen: City/state:	Pho	one:
How would you rate yo	our child's dental health?	Fair Some	ewhat bad Very bad
Has your your child eve	er had an injury to the teeth or gums? No Yes (explai	n):	
Has your child complai	ined about pain in the teeth or gums? No Yes (explai	n):	
la ala ana fina antala ta ala a	water at your home, or is your child taking a prescribed fluoride	a cumplement2	In Voc





Childhood Health History

Parental Concerns
Do you have any concerns about your child's vision?
No Yes (explain):
Do you have any concerns about your child's hearing?
□ No □ Yes (explain):
Do you have any concerns about your child's speech?
No Yes (explain):
Do you have any concerns about your child's behavior?
□ No □ Yes (explain):
Do you have any concerns about your child's development?
□ No □ Yes (explain):
Do you have any other concerns about your child?
☐ No ☐ Yes (explain):
Additional information regarding concerns:





Hand Sanitizer/Sunscreen Permission Slip

Cniid's Name:	
The warm rays of the sun can be harsh, especially on please label it with their name on it.	children. If your child needs a special sunscreen
Section 1. I give permission for the Boys & Girls sanitizer/sunscreen on my child.	Club staff to assist in applying (if necessary) hand
Yes, may apply sunscreen/hand sanitizer	
No, may not apply sunscreen	
No, may not apply hand sanitizer	
	se make ·sure your child knows how to apply it effectively and th child's name written on it. Be sure to check their backpack
Section 2. I give permission for the Boys & Girls	Club staff to use generic sunscreen on my child.
Yes, may apply sunscreen	
No, may not apply sunscreen	
Parent Signature:	Date:
Section 3. NO SUNSCREEN CHOICE	
Parents/guardians who do not want sunscreen applied to th	eir child must sign below:
I am aware that, should my child receive a sunburn, of any c	legree due to my choices as a parent/ guardian not to:
have sunscreen used,or have staff help apply sunscreenor have child wear protective clothing to camp	
as required by the Boys & Girls Club, that the organization of I chose not to provide sunscreen or protective apparel.	annot be held responsible for my child's injury.
Parent Signature:	Date:





Behavior Management Policy & Agreement

The Boys & Girls Club recognizes and respects children as people with unique feelings, values, and needs. We believe that positive reinforcement and behavior modification through consequences are effective methods of interaction, particularly when dealing with behavior problems.

Please *initial* on the lines below to show that you have read and understand the following policies and procedures. In addition, please *talk through* our behavior policy with your child.

The 3-R Rules

Child Signature: ___

Parent Signature: _____

Children are EXPECTED to:

Respect the Staff (including volunteers) e.g. refraining from "talking back" to staff **Respect yourself and others:** e.g. refraining from putting yourself down, or from hurting someone else's feelings **Respect the Club:** e.g. refraining from the destruction or stealing of club property

The following steps will be taken in the event of inappropriate behavior: _ 1. A Conversation between the child and staff member to identify the problem and determine a possible solution At this point, children are given a chance to explain what happened and to make a choice about what they should do next. _ 2. Removal/Loss of Privilege from the activity ("chill time"). This allows the child to gain control of a difficult situation, think of alternate & positive ways of handling the situation, and/or writing or drawing a letter of apology. When a child is asked to be in "chill time" it is recorded in the chill time log. If a child is logged in three times in one day, a discipline report will be issued. _ 3. When steps 1 and 2 have failed, or when a dangerous rule is broken, an Incident Report will be issued to the parents explaining what happened. All documentation will be filed and kept confidential. Club service projects (e.g. taking out recycling, organizing, cleaning) may also be given as a consequence. The accumulation of three discipline reports in one month can result in a short-term suspension (up to one week) and/or a parent/guardian conference. ___ 4. A Parent/Guardian Conference will occur when repeated behavior problems occur and/or when a behavior is dangerous to the child and/or other children. Parent(s)/guardian(s), the child, and staff will discuss the behavior and possible solutions. Future consequences for continued behavior and future rewards for improved behavior will be proposed, agreed upon, and documented at this time. 5. Suspension/Dismissal: If the agreement is not upheld, or if a child receives three discipline reports in one month, another meeting will be held with the child, staff, and parents. At this time, a short term (up to 1 week) or longer term suspension will be required and a discussion as to whether this is the right program for the child will occur. If the suspension is not effective, the child will be dismissed from the program. Refunds will not be given for suspensions or dismissals. ___ 6. ***Dangerous/Violent Behavior: if your child behaves in a way that puts him/herself, staff, or other children in danger (violent behavior, threats toward or striking staff, or running away from the Club or site) guardians will be called to pick up their child immediately regardless of previous behavior. Such behavior may warrant immediate suspension. If you or someone you designate cannot pick up your child immediately in such situations, we will not allow their continued participation in our program. If a parent cannot be reached, then for the safety of children and staff we may need to call the police as our staff are not allowed to restrain children. Guardians of the child will be required to pay all fees/damages incurred. After an incident, staff will then meet to determine if the child can return to the club. _ , and my child have read, initialed, and agreed to follow all policies and procedures listed in the Behavior Management Policy of the Boys & Girls Clubs of Snohomish County. I have directed all questions about these policies to the Club.

Date: __





Club Policies & Agreement

Child's name:	Date:
Transportation - School Year Van Policy Childre	en's safety is our first priority!
Parents will let the Club know by 2 p.m. if their child	d does NOT need to be picked up.
If there is a last minute decision to pick up a child, t school to let them know—please have photo id rea-	•
After a first time reminder, if parents forget to conta each time.	ct the Club again there will be a \$20 charge
Transportation - Summer Bus Policy Children's	safety is our first priority!
On field trip days, children must be at the Club by 9	a.m. to guarantee a spot on the bus.
Once the attendance has been taken and children allowed to get on.	have gotten on the bus, late arrivals will not be
There may need to be last minute changes of depa schedule will not be given out.	rture times and locations so a daily time
Unless there is an emergency, children must be pic Groups are usually back from field trips by 4 p.m.	ked up at the Club and not field trip locations.
Cell Phone Policy	
Due to the importance of privacy and general issue be put away (not visible) at all times.	es with cell phones, it is required that all phones
If a child needs to make a phone call to their paren staff before calling. Club members may also use the	-
Taking pictures and video at the Club or Club even	ts is strictly prohibited.
Members carry cell phone/electronic devices AT The Club is NOT responsible for lost, stolen or damaged	
Toy Policy	
Due to many issues (including: loss of toys, fighting must be left at home! Electronics, Legos and balls n	
The Boys & Girls Club will not be held liable if any i	tems are lost, stolen or damaged.
Parent/Guardian Signature:	





Club Policies & Procedures for Our Technology Program

Our goal is to create a professional environment where all students and staff members follow the policies and procedures. We must all be consistent and model the appropriate behaviors.

Computer Lab Rules:

- 1. No food, candy, or drinks in the lab.
- 2. No running or horse play.
- 3. Treat all equipment with respect
- 4. Leave the lab cleaner than you found it
- 5. Push in chairs when finished using the computers
- 6. No backpacks allowed in the labs

Student Behavior Expectations:

- 1. Follow all computer lab rules at all times
- 2. Follow staff directions
- 3. Be respectful to adults and peers at all times
- 4. Members will not visit inappropriate sites
- 5. Members will not respond to any unsolicited messages or web sites

Responsible Computer Use Guidelines:

The Boys & Girls Clubs of Snohomish County computer network and Internet access are available to members to enhance their experience and become literate in an increasingly technological world. The following guidelines apply to all users whenever they are using a Boys & Girls Clubs of Snohomish County computer lab.

Educational Purpose:

The technology program for the Boys & Girls Clubs of Snohomish County has been established for educational purposes limited to classroom activities, educational leaning games and activities, career development and independent scholastic research on appropriate sites. The technology program has not been established as a public access service or public forum.

Unacceptable Uses:

No installing unapproved software

No instant messaging

No personal e-mails

No accessing or downloading of inappropriate sites (any site that exhibits violence, sex, inappropriate language and or dress)

If a member accidentally accesses an inappropriate site please do the following:

- 1. Turn off your monitor
- 2. Raise your hand and tell the staff member about the problem.

Staff members will have to use sound judgment and discretion. If a staff member thinks in any way that a site is inappropriate, than it probably is.

Illegal Activities:

You will not attempt to gain unauthorized access to the Boys & Girls Clubs of Snohomish County network or to any other computer system through this network. This includes attempting to log on through another person's account or access another person's files. These actions are illegal, even if only for the purpose of "browsing". You will not make deliberate attempts to disrupt the computer system or destroy data by spreading computer viruses. You will not use the network to engage in any illegal act, including but not limited to engaging in criminal activity, or threatening the safety of another person.





System Security:

You are responsible for your individual user account and should take all reasonable precautions to prevent others from being able to use your account. Under no conditions should you provide your password to another person. You will immediately notify the Unit Director or any other staff member if you have identified or witnessed a possible security problem. Do not go looking for security problems, because this may be construed as an illegal attempt to gain access.

Inappropriate Language:

Restrictions against inappropriate language apply to public messages, private messages, and material posted on Web pages. You will not use unacceptable or disrespectful forms of communication. This applies to verbal, non-verbal and written language, diagrams, photographs, representations, videos or any other form of communication. You will not post information that could cause damage or danger of disruption. You will not engage in personal attacks, including prejudicial or discriminatory attacks. You will not harass another person. Harassing is acting in a manner that distresses or annoys another person. If you are told by a person to stop sending messages, you must stop. You will not knowingly or recklessly post false or defamatory informational about a person or organization.

Respect for Privacy:

You will not re-post a message that was sent to you privately without permission of the person who sent you the message. You will not post private information about another person.

Plagiarism and Copyright Infringement:

You will not plagiarize works that you find on the Internet. Plagiarism is taking ideas or writings of others and presenting them as if they were your own. You will respect the rights of copyright owners. Copyright infringement occurs when you reproduce a work that is protected by a copyright without authorization. If a work contains language that specifies appropriate use of that work, you should follow the requirements. If you have any questions ask any staff member.

Inappropriate Access to Material:

You will not use the Boys & Girls Clubs of Snohomish County to access material that is profane or obscene (pornography) that advocates illegal acts or that promotes violence or discrimination toward other people (hate literature). If you mistakenly access inappropriate information, you should immediately tell a staff member. This will protect you against a claim that you have intentionally violated this policy. An individual search will be conducted if there is reasonable suspicion that you have violated these guidelines or the law.

Disciplinary Actions:

Members who violate the Responsible Use Guidelines may be denied future Internet and/or network privileges for a specified period of time. They may also be subject to other disciplinary measures as set forth by staff from the Boys & Girls Clubs of Snohomish County. Immediate suspension or expulsion may result in any situation where, in the judgment of the staff, the safety of any individual is at risk.

As a parent or guardian of this child, I have read the Boys & Girls Clubs of Snohomish County Responsible Use Guidelines. I understand that access to the Boys & Girls Club networks and the Internet is designed for educational purposes and the Boys & Girls Club has taken precautions to educate members on appropriate educational materials. However, it is understood that no matter how much supervision and monitoring, the club staff can offer, there will always be the possibility of my child coming into contact with inappropriate material, and I will not hold the Boys & Girls Clubs of Snohomish County and club staff are responsible.

I also give permission to the Boys & Girls Club to post pictures/videos of my child and/or their creative artwork on the Boys & Girls Club website or for use in promotional and marketing purposes.

Student Name:	
Parent/Guardian Signature:	
<u> </u>	
Date:	